

JIM RONCO
CHAIR

ROBERT PAGE
VICE-CHAIR

KENNETH MARSHALL
DIRECTOR

THERESA MCNERLIN
DIRECTOR

JOHN SAKOWICZ
DIRECTOR

UKIAH VALLEY SANITATION DISTRICT REGULAR MEETING AGENDA
THURSDAY SEPTEMBER 21, 2017 AT 5:30PM
LOCATION: DISTRICT'S MEETING ROOM - 151 LAWS AVE. • UKIAH, CA
Note: Except for public expression, unless otherwise noted, all items are considered for action.

1. CALL TO ORDER

2. PUBLIC EXPRESSION OF NON-AGENDIZED ITEMS

The Board welcomes participation in the Board meetings. Comments shall be limited so that everyone may be heard. This item is limited to matters under the jurisdiction of the Board which are not on the posted agenda and items which have not already been considered by the Board. The Board limits testimony on matters not on the agenda to 3 minutes per person and not more than 10 minutes for a particular subject at the discretion of the Chair of the Board. No action will be taken. Anyone wishing to speak must come to the podium, and state their name. Individuals wishing to address the Board under Public Expression may do so when the item is addressed by the Board.

3. CONSENT CALENDAR

The Consent Calendar portion of the agenda contains items of District business that are considered routine and non-controversial. The Board will take action on the Consent Calendar items with one motion without discussion unless a Director of the Board requests that an item be removed from the Consent Calendar for discussion and individual consideration.

- P&L Statement for August 2017
- Check Register for August 2017

4. APPROVAL OF BOARD MEETING MINUTES

- August 17, 2017 Regular Meeting
- August 24, 2017 Special Meeting

5. DISCUSSION AND POSSIBLE ACTION REGARDING DISTRICT VEHICLE

District Manager will lead discussion. The District is in need of a vehicle to conduct District Business. Leasing a vehicle makes the most sense financially in lieu of a rental vehicle.

6. DISCUSSION AND POSSIBLE ACTION REGARDING CONTRACTING FOR SERVICE WITH JOHN DICKERSON TO ASSIST WITH AUDITS AND/OR RECONCILIATIONS FOR PREVIOUS FISCAL YEARS

As the Board is aware, the District needs to have previous year's budgets audited and or reconciled. Due to absence of valid past data from the City of Ukiah, Mr. Dickerson will be retained to conduct such tasks and has previously gathered numerous documents and information that are needed for this process.

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Recommended Action: Authorize the District Manager to enter into a contract for service with Mr. Dickerson not to exceed \$7,500.00.

7. DISCUSSION AND POSSIBLE ACTION REGARDING CONTRACTING FOR CPA SERVICES RELATED TO AUDITS AND/OR RECONCILIATIONS FOR PREVIOUS FISCAL YEARS

As the Board is aware, the District needs to have previous year's budgets audited and or reconciled. The District requires a CPA to qualify audit reviews of past financial information in preparation of forming the District's new budget and operating format, processes and practices.

Recommended Action: Authorize the District Manager to interview qualified firms with staff CPA's in an amount not to exceed \$9,500.00.

8. DISCUSSION AND POSSIBLE ACTION REGARDING ISSUING REFUNDS TO DISTRICT RATE PAYERS.

The District has received close to Nine Million Dollars so far from the City as a result of its lawsuit against the City. The District Manager and District Chair have suggested providing a partial refund to each rate payer, based on how long each rate payer has been paying for services, to a maximum of \$100.00.

9. ANNOUNCEMENTS/OTHER BUSINESS/MATTERS FROM STAFF

- a. General Manager Report of Ongoing District Activities
- b. Letters Received or Sent
- c. Set the Next Regular Meeting - October 19, 2017

10. CLOSED SESSION - CONFERENCE WITH LEGAL COUNSEL

EXISTING LITIGATION (Paragraph (1) of Subdivision (d) of Section 54956.9) Ukiah Valley Sanitation District vs. City of Ukiah and Does 1 through 100 inclusive Sonoma County Superior Court Case No. SCV 256737

11. ADJOURNMENT